



# U.S. NAVAL SEA CADET CORPS

[www.seacadets.org](http://www.seacadets.org)

## **HQ News and Updates for Adult Volunteers**

**23 FEB 24**

### **NEW**

#### **Transitioning League Cadets and Planning a Spring Recruit Orientation**



As a reminder, Action Memo #1 (Homeport>Policy>Regulations) updated the age and grade requirements for the NLCC and NSCC programs. To join the NSCC, a recruit (or League Cadet fleeing up) must have reached age 13 by March 1st of their eighth-grade year. Remember to transition your eligible League Cadets on March 1st to get them started on their Sea Cadet journey.

This also means March is a great time to start the school year's final Recruit Orientation (RO) class ahead of the summer training season. This will allow cadets time at the end of their eighth-grade year to complete RO and attend Sea Cadet Recruit Training (RT) during their first summer as a Sea Cadet.

#### **3 for Free**

When a cadet recruits 3 cadets or a combination of 3 cadets/volunteers that remain in the program for a minimum of 90 days, they are eligible to receive the 3 for Free training credit. This credit allows a cadet to attend training for free (up to \$250 dollars).

#### **Inspection Clarification**

If an adult was on-boarded through the new online process, ensure that their OMSG and D2L are accounted for appropriately within the inspection. If an adult enrolled prior to the online enrollment and they have not renewed, you may need to verify their status by pulling a Magellan report. Review this in the 2023 Annual Inspection Guide within Homeport under Recent Updates.

### **Instructions for enrolling or renewing Adult Volunteers**

Instructions can be found at Homeport>Unit Resources>User Guide>IT Enhancements User Guide

As a reminder, last summer we introduced a new online volunteer application process for adults. With approval of the unit CO, adults can sign-up online, saving units from the administrative burden of entering data into Magellan. Additional online enhancements include:

- a) Volunteer renewal
- b) Primary parent application to become a volunteer
- c) Cadet application to become a volunteer (when cadets turn 18 and have graduated)

## **Instructions for enrolling or renewing Adult Volunteers (continued)**

You can view step-by-step instructions, including screenshots, in the IT Enhancements User Guide referenced above.

### **Adult Volunteer Retirement Process**

The Sea Cadet Corps is thankful for each volunteer that spends their time dedicated to training and developing our cadets into outstanding leaders in their communities. Some of our volunteers spend many years in the program; and when they decide to no longer serve in a volunteer position, they may meet the criteria for retirement from the Sea Cadets.

In order to retire from the program, a volunteer must serve favorably as a commanding officer or regional director for at least 3 years, or in another role for a continuous period of no less than 10 years with satisfactory performance (excluding time in Auxiliary status).

Upon a volunteer's retirement, eligibility requirements to volunteer with the Sea Cadets are no longer met because these roles require active memberships in order to meet the safety standards and insurance requirements of the program. If an adult volunteer chooses to step back temporarily from their role at a unit or region level, they may still remain in the program as an active member in an auxiliary role in order to attend trainings and assist with unit activities. If you have questions, reach up through your chain of command.

### **Call for Adult Volunteers to help out with Uniform Thrift Store**

The Uniform Thrift Store is looking for up to 4 volunteers to assist with reducing the uniform backlog. Room, board and travel reimbursement will be provided. The arrival date is 10 March with a departure on 14 March. Volunteers will help out Monday-Thursday, March 11-14, from 7:30am - 3:30pm. The location is the Uniform Thrift Store aboard Naval Station Great Lakes, Illinois. The volunteers will:

- Complete shipments by processing and loading orders.
- Prepare orders by processing requests and supply orders; pulling materials; packing boxes; placing orders in the delivery area.

You must be able to be on your feet for about 10 hours and lift about 40 pounds up to a height of 3 feet.

Please submit your interest to [training@seacadets.org](mailto:training@seacadets.org) by Monday, 26 FEB 2024. Thank you for considering this request and for all that you do for the cadets.

### **Units - place your summer uniform orders**

Units should place their Uniform Thrift Store orders as soon as possible, if you have cadets that need uniforms for summer training. The Navy is making adjustments to the Uniform Thrift Store starting 01 APR 2024, and there may be delays during this period of transition.

## **NSWOC Prep Training**

For all Sea Cadets (Seaman/Airman & above, Age 14 and up):

Please see attached flier for an NSWOC Prep Training, March 31 to April 6, at Camp Pendleton, CA. This is the first time this training is being offered on the West coast. This class is a prerequisite to attend follow-on NSWOC courses in summertime.

Prerequisites to attend are, 1) Seaman/Airman or above, 2) age 14 years or older, 3), PRT passed at Level 3 or above. More information and other requirements can be found at [www.nswoc.org](http://www.nswoc.org). Due to the number of training days needed and facility availability, this training starts on Easter Sunday. Registration for training is through MAGELLAN.

Note: this message is being sent to all our families and staff. For those that don't qualify to attend (i.e. NLCC cadets, etc.), we wanted to share this information so you can see a sample of some of the exciting opportunities that you might be able to enjoy in the future.

## **National Recruiting Webinar for Prospective Cadet Families**

Share this information with family, friends, schools, and communities across the country. Prospective cadets and their families are encouraged to listen to Sea Cadets and have the opportunity to ask questions about the organization.

Webinar Link [Here](#).

Topic: Prospective Cadet and Family Information

Time: Thursday, 14 MAR 24 7:30 PM Eastern Time/4:30 PM Pacific Time

Meeting ID: 884 9664 1560 Passcode: 171211

## **Summer Training**

**Webinar for Unit Officers:** Please join us in March for an update on new training groups, service jackets, registration requirements, and other summer training preparations.

Webinar Link [Here](#).

Topic: Unit Officer Summer Training Update

Tuesday, 19 MAR 24, 8:00 PM Eastern Time/5:00 PM Pacific Time (US and Canada)

Meeting ID: 818 8368 2661 Passcode: 988184

**Webinar For Families:** Join us for a new family training preparation webinar to learn what to expect at summer training and how to prepare for it.

Webinar Link [Here](#).

Topic: New Family Training Preparation

Sunday, 14 APR 24, 7:00 PM Eastern Time/4:00 PM Pacific Time (US and Canada)

Meeting ID: 815 8803 5209 Passcode: 21970

## **Summer Training Guidance**

Sea Cadet members will start seeing summer training posted online between **March 1st and April 1st**. To get ready for this, the 2024 Summer Training Guidance was sent out in early February and has been posted at Homeport>Advancement Training>Training Guidance. All cadets, parents, volunteers, and training staff should read through it carefully to plan and prepare for a successful training season. If you are running a training as an officer in charge (OIC), work directly with your training group director.

Many families will have their first experience with the new training orders process. A great way to introduce this new process is to have a parent training session during a drill weekend when parents/guardians drop off or pick up their cadets. Get your cadets excited to apply for trainings by talking about this guidance.

## **2024 US Coast Guard Student Art Contest**

Sponsored by the North American Marine Environment Protection Association, cadets and all K-12 students across America are invited to create a [\*\*Navigating the Future of Safety and Sustainability\*\*](#) submission. Students are asked to submit an original poster that creatively depicts the relationship between maritime safety, technology innovation, and environmental sustainability in the context of preserving the marine environment. The deadline to submit is Friday, 03 MAY 24. Winning submissions will be used in their 2025 calendar, and an additional prize package will be received to include \$100 dollars. Use this [link](#) to view past winning submissions.

## **2024 Naval Horizons STEM Essay Contest**

Cadets in high school and college are encouraged to participate in this opportunity that introduces students to cutting-edge STEM topics impacting the U.S. Navy and Marine Corps through an engaging video series. The STEM topics in the video series include space weather, aerospace optometry, epidemiology, machine learning, oceanography, cybersecurity, undersea medicine, and more. Check out the website [here](#).

Students can watch the videos to learn about Naval STEM challenges and the scientists and engineers tackling them. Afterward, students are tasked to write an essay explaining the research, how the STEM professionals in the video inspired them, and to also share their thoughts on the future of the STEM topic.

Up to 5,000 winners will be selected to receive a \$200 dollar cash prize. Additionally, exceptional essays will be designated Naval Horizons Highest Honors on the [Naval Horizons website](#).

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## **SEA AIR SPACE Expo Registration is Open**

Middle and high school 5<sup>th</sup> through 12<sup>th</sup> graders looking to get involved in STEM are invited to register for the STEM Expo on Sunday, 07 APR 24 and stay for the conference and exposition 8-10 APR 24. Use this [link](#) to register.

Location: Gaylord National Resort and Convention Center, National Harbor, MD

## **REMINDERS**

### **Adult Renewals**

Adults renewing their membership are reminded to update their personal information to include email addresses. If your email address is a .edu or .mil address, these servers may have firewalls preventing emails from Sterling (the company performing background checks) from going through. The email link from Sterling is valid for 2 weeks from the time it is sent to you. Background checks are performed every 3 years while the Darkness to Light course is taken every year during the renewal process.

### **Sea Cadet Family Handbook**

Another helpful tool for preparing for summer training is our Family Handbook. All cadet families and volunteers should familiarize themselves with the new Family Handbook. Within it, you will find tips on the best practices for the Sea Cadet Experience.

Find the Family Handbook on Homeport>Unit Resources>Family Resources>Family Handbook.

### **Selective Service**

Male cadets updating their Sea Cadet Application sheet 2-A, upon turning 18 years old, should be reminded about registering for the [Selective Service](#). Open the links provided for additional information via YouTube or [Civic Organization Toolkit](#).

### **Membership Services Update**

For assistance with membership services such as ID card printing, certificates of insurance, commissioning warrants, etc., please work with your chain of command. For additional questions, please contact [membership@seacadets.org](mailto:membership@seacadets.org).

#### Requesting ID Cards - Help us Help You

- Many adult volunteers still need to upload a photo for their Sea Cadet ID card. Headquarters needs the photo to process the member's ID card. Please remind adult volunteer applicants of this critical step in the process.
- We have had several sets of ID cards returned to Headquarters because the commanding officer's regular mailing address is no longer current or is incorrectly input into Magellan. COs, please update your mailing address in Magellan to ensure it's correct.

## Service Academies

Federal service academy summer events are now open for applications. Please see the document under your Quarterdeck's News and Info button.

The webinar with staff from the U.S. Naval Academy admissions held on 07 FEB 24 is now available for viewing via this [link](#). Families and cadets interested in applying for Summer Stem or Summer Seminar or cadets in Grade 11 should listen to this webinar if they are interested in academy applications.

Passcode for the webinar: M1B^nu0K

## Unit Planning

As you plan unit activities for 2024, be sure to use the helpful tools posted on Homeport>Unit Resources>Calendar and Training Plan Templates. If you have unit training plans or resources that would benefit other units or provide units additional support, you can send them to [ideas@seacadets.org](mailto:ideas@seacadets.org). Here are some resources as you look ahead this year.

- Navy weeks (throughout the year and country)  
<https://outreach.navy.mil/Navy-Weeks/>
- Blue Angels shows - <https://www.blueangels.navy.mil/show/>
- Navy Mile (virtual across country) - October
- Honor flights <https://www.honorflight.org/schedule/>
- Wreaths Across America (various locations across the US) - December

If you have unit/region SOPs, plans, activities, and preparation documents that you would like to share; please send them to [ideas@seacadets.org](mailto:ideas@seacadets.org). Homeport Unit Resources is being filled with unit and regionally developed documents. Everything from basic first aid to locally arranged training ideas are greatly appreciated.

## Chief Advancement Board Informational Webinar

The new Sea Cadet Chief Petty Officer Board process is rolling out on Monday, 01 APR 24. To prepare units and current cadet chief petty officers for this transition, there will be an instructional webinar for RDs/COs/XOs and all current cadet CPOs. A future webinar will be held for current Sea Cadet PO1s that will provide instruction for their advancements after the 01 APR 24 date.

The Training Team is inviting you to a scheduled Zoom meeting.

Topic: National Sea Cadet CPO Board Process - Instructional Meeting

Time: Tuesday, 12 MAR 24 8:00 PM Eastern Time/5:00 PM Pacific Time (US and Canada)

[Join Zoom Meeting](#)

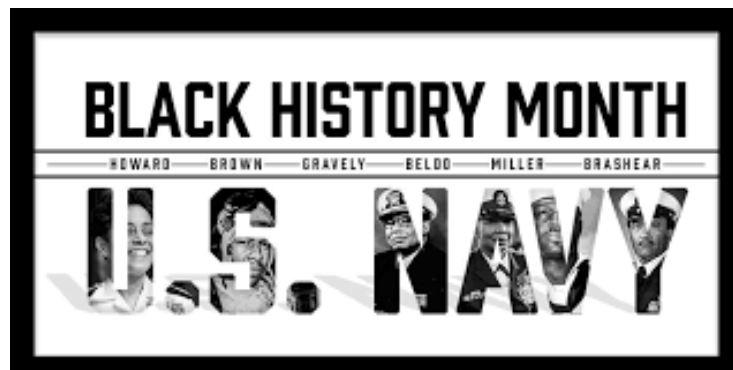
Meeting ID: 871 8544 9487

Passcode: 065172

## DATES TO REMEMBER

February - Black History Month

- 28 FEB ADMIN Officer Focus Group meeting
- 29 FEB Annual Inspection AVAC meeting
- 01 MAR Eighth grade cadets may start Recruit Orientation (RO).  
Summer trainings begin posting online.
- 12 MAR Cadet CPO Advancement Board informational webinar for unit volunteers
- 19 MAR Summer Training webinar for unit volunteers
- 26 MAR CPO Advancement Board webinar for current Petty Officer First Class Sea Cadets
- 31 MAR Last day of annual inspection
- 01 APR CPO Advancement Board process begins
- 14 APR Summer Training webinar for new families



February is Black History Month. It is an opportunity to pay tribute to the remarkable contributions of African-American service members and civilians who have and continue to serve our nation with unwavering dedication.

The legacy of African-Americans in the sea services spans centuries dating to 1775 where their service has been characterized by our core values of honor, courage, and commitment. Throughout various conflicts, African-American Sailors and Marines displayed unparalleled courage, contributing to our nation's victories both at home and abroad. From the Revolutionary War, where Sailors like James Forten fought alongside Captain Stephen Decatur, to the Civil War, where one in five Union Sailors were African-American and eight were awarded the Medal of Honor - their patriotism has left an indelible mark on naval history. In World War II, over 17,000 African-Americans enlisted as Montford Point Marines, marking a pivotal moment in the Corps' history.

Navy.mil

We at Sea Cadets invite you to hear Secretary of the Navy Carlos Del Toro's message about the 2024 Black History Month. [SECNAV Carlos Del Toro Message](#)